BUSINESS PLANNING GROUP

Retirement Income Study

Confidential

Personal and Financial

Information Data Form

For:______________________________

Client Name

Date___________

The information collected and maintained in this document will be held in the utmost confidentiality. It will not be shared except as may be required by law or as may be authorized in writing by the client.

Referred by (accountant):

Personal Data

	Client	**Spouse**

Personal Information

Full Legal Name	______________	______________
Nickname or "Go By" Name	______________	______________
Date of Birth	______________	______________
Are you a US Citizen?	Yes ☐ No ☐	
Physical Address	______________	
Mailing Address (if different)	______________	
Telephone – Home	______________	
Telephone – Business	______________	______________
Telephone – Cell	______________	______________
Fax (Home or Business)	______________	______________
Email	______________	______________

Consultants/Advisors

Accountant – CPA ______________

Attorney ______________

Investment ______________

Notes / Comments / Concerns

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BUSINESS PLANNING GROUP

Assets

	Value	Liability	Owner Indiv / Joint	Notes

Non-Income Producing–To Be Kept

Home				
Automobiles				
Personal Property				
Other Real Estate				
Cash / Checking Account				
Life Insurance				
Other				
Other				
Other				
TOTAL				

Non-Income Producing–Plan to Sell

TOTAL

Notes / Comments / Concerns

Assets - (Continued)

	Value	Income Produced	Owner	Acct# / Notes

Tax Qualified Retirement Plans

	Value	Income Produced	Owner	Acct# / Notes
Company Retirement/Pension				
Deferred Compensation				
401k				
401k				
IRA				
IRA				
Other				
TOTAL			Annual Contributions____________	

Income Producing Assets

	Value	Income Produced	Owner	Acct# / Notes
Certificate of Deposit				
Certificate of Deposit				
Savings Account				
Savings Account				
Securities				
Securities				
Annuities				
Annuities				
Real Estate				
Life Insurance (Cash Value)				
Other				
TOTAL				

Total Estate ____________ **Total Liabilities ____________** **Total Net Worth ________**

Notes / Comments / Concerns

Income

	Client	Spouse
Current Income		
Social Security	________________	________________
Employer Retirement	________________	________________
________________	________________	________________
________________	________________	________________
________________	________________	________________
Retirement Bundle	________________	________________
401k	________________	________________
IRA	________________	________________
Investment	________________	________________
Employment	________________	________________
Total	________________	________________

Combined Total ________________

Income Tax Paid Estimated

Most recent tax year	________________	________________
Prior tax year	________________	________________
Prior tax year	________________	________________

Notes / Comments / Concerns

Retirement Goals

➢ Retirement Income - Security

- ❒ Preserve Retirement Income of $____________ To Age _______________
- ❒ Preserve Spouse Retirement Income of $___________ To Age __________
- ❒ Plan for Inflation Offset of________%
- ❒ Other____

➢ Assets - Preservation

- ❒ Protect from Market Loss
- ❒ Preserve for Future Retirement Needs
- ❒ Preserve for Spouse
- ❒ Preserve for Children
- ❒ Preserve for Grandchildren
- ❒ Preserve for Others ____
- ❒ Plan to leave to Charity _________________________Amount__________
- ❒ Other____

➢ Taxes - Reduction

- ❒ Reduce Income Taxes on Retirement Income
- ❒ Reduce Income Taxes on Social Security
- ❒ Reduce or Remove Estate Transfer Tax
- ❒ Other____